

SIoux LOOKOUT PUBLIC LIBRARY BOARD MINUTES

TO BE PRESENTED on February 25, 2020

Date: January 28, 2020

Present: Members: J. Baum, J. Klein, R. Labossiere, L. Martin, B. Roberts, A. Saltel, and D. Starratt.
 CEO/Chief Librarian: M. Laverty

Regrets: Members: J. Dawes.

Meeting chaired by R. Labossiere and called to order at 5:37pm.

Motion #01-20

Moved by D. Starratt, seconded by L. Martin that the agenda of the January 28, 2020 meeting be approved.

CARRIED.

Conflict of interest: *None*

PRESENTATION(s):

CAO, Michelle Larose. Board members and the CEO/Chief Librarian were provided with an update on the Museum/Indigenous Knowledge Centre project.

MINUTES:

Minutes from the December 17, 2019 meeting were reviewed.

Motion #02-20

Moved by L. Martin, seconded by D. Starratt that the minutes of the December 17, 2019 meeting be approved.

CARRIED.

BUSINESS ARISING FROM THE MINUTES:

None.

CORRESPONDENCE:

The correspondence was reviewed.

BUSINESS ARISING FROM CORRESPONDENCE:

None.

FINANCIAL REPORT:

The Statement of Disbursements for the month of December 2019 was reviewed.

Motion #03-20

Moved by B. Roberts, seconded by J. Timpson that the Statement of Disbursements for the month of December 2019 in the amount of \$23,501.20 be approved.

CARRIED.

BUSINESS ARISING FROM FINANCIAL REPORT:

No actions required.

COMMITTEE REPORTS:

1. **Finance/Personnel Committee.** Nothing to report.
2. **Fundraising/Advocacy Committee.** Members reported that they met on January 13, 2020 to discuss fundraising and advocacy initiatives.
3. **Policy/Planning Committee.** Members reported that they met on January 14 to review Policy B05 – Interlibrary Loan and Policy C12 – Travel Expenses.

CEO's REPORT:

The CEO's report was received.

BUSINESS ARISING FROM THE CEO's REPORT:

Nothing to report.

OLD BUSINESS:

1. **Strategic Planning.** The board directed the CEO to contact staff at OLSN to arrange another virtual strategic planning session.
2. **2020 Board Meeting Schedule.** The CEO presented a revised version of this document. Board members agreed to review the schedule at each meeting.

NEW BUSINESS:

1. **Revisions to policies B05 Interlibrary Loan and C12 Travel Expenses.**

Motion #04-20

Moved by B. Roberts, seconded by L. Martin that the Sioux Lookout Public Library Board approves the revisions made to policies B05 Interlibrary Loan and C12 Travel Expenses.

2. **Board Membership.**

Motion #05-20

Moved by A. Saltel, seconded by J. Klein that the Sioux Lookout Public Library Board moves to an in-camera session at 7:01pm.

Motion #06-20

Moved by L. Martin, seconded by A. Saltel that the Sioux Lookout Public Library board moves out of an in-camera session at 7:23pm.

Motion #07-20

Moved by J. Klein, seconded by A. Saltel that the Sioux Lookout Public Library Board approves the minutes of the in-camera session from the October 23, 2019 board meeting.

CIRCULATION REPORTS/CMR STATS:

Circulation and Internet use statistics were distributed and reviewed.

DATE AND TIME OF NEXT MEETING:

The next meeting of the Sioux Lookout Public Library Board will be Tuesday, February 25, 2020 at 5:30 p.m. in the Community Media Room of the library.

Motion #08-20

Moved by D. Starratt, seconded by B. Roberts that we do now adjourn at 7:29 p.m.

CARRIED.

.....Chairperson

.....Secretary/Treasurer

Signed copy on file.