

SIoux LOOKOUT PUBLIC LIBRARY BOARD MINUTES

PRESENTED on March 26, 2019

Date: February 26, 2019

Present: Members: J. Dawes, R. Labossiere, L. Martin, A. Saltel
 CEO/Chief Librarian: M. Laverty
 Assistant/Children's Librarian: A. Wassink

Regrets: Members: J. Baum, J. Klein, and J. Timpson.

Meeting Chaired by: R. Labossiere.

Motion #07-19

Moved by J. Dawes, seconded by L. Martin that the agenda of the February 26, 2019 meeting be approved.

CARRIED.

Conflict of interest: None

PRESENTATION(s): None.

MINUTES:

Minutes from the January 22, 2019 meeting were reviewed.

Motion #08-19

Moved by L. Martin, seconded by J. Dawes that the minutes of the January 22, 2019 meeting be approved.

CARRIED.

BUSINESS ARISING FROM THE MINUTES:

No actions required.

CORRESPONDENCE:

The correspondence was reviewed.

BUSINESS ARISING FROM CORRESPONDENCE:

A. Saltel to contact J. Timpson to ensure J. Timpson has the information regarding the comparison between the 2012 and 2019 budgets.

FINANCIAL REPORT:

The Statement of Disbursements for the month of January 2019 was reviewed.

Motion #09-19

Moved by J. Dawes, seconded by A. Saltel that the Statement of Disbursements for the month of January 2019 in the amount of \$40,072.84 be approved.

CARRIED.

BUSINESS ARISING FROM FINANCIAL REPORTS:

No actions required.

COMMITTEE REPORTS:

1. **Finance/Personnel Committee.**

Motion #10-19

Moved by L. Martin, seconded by J. Dawes that the Sioux Lookout Public Library Board moves to an in-camera session at 6:10pm. Moved out of in-camera at 6:15pm.

CARRIED.

2. **Fundraising/Advocacy Committee.** Members reported that there are still ongoing discussions with Sioux North High School about the historical colouring book, but there has been no movement since the previous meeting. Members will connect with the new Digital Creator North Program Lead to discuss if Digital Creator North could assist with the historical colouring book project.
3. **Policy/Planning Committee.** Members have met and are in the process of revising several policies.

CEO's REPORT:

The CEO's report was received.

BUSINESS ARISING FROM THE CEO's REPORT:

Members inquired as to whether the Sioux Lookout Public Library had yet received funding from Lac Seul First Nation regarding the contract for service agreement. M. Lavery reported that the library has not yet received the funding.

OLD BUSINESS:

1. **Strategic Planning.** Board members met for a strategic planning session on Monday, February 11, 2019. The next Strategic Planning meeting is set for Monday, April 1 at 6:00pm. M. Lavery will contact Ontario Library Service North to keep them informed of this process.

NEW BUSINESS:

1. **Policy B01 – Hours of Operation.**

Motion #11-19

Moved by L. Martin, seconded by A. Saltel that **Policy B01 - Hours of Operation** be accepted as amended.

CARRIED.

2. Purchasing Mobile Shelving units.

Motion #12-19

Moved by J. Dawes, seconded by A. Saltel that the Sioux Lookout Public Library Board approves the purchase of six (6) mobile shelving units for the children’s area at a quoted cost of \$25,453.25 (Ontario Trillium Foundation Capital Grant).

CARRIED.

Motion #13-19

Moved by J. Dawes, seconded by L. Martin that the Sioux Lookout Public Library Board approves the transfer of \$1,000 from the library’s reserves towards the purchase of six (6) mobile shelving units (Ontario Trillium Foundation Capital Grant).

CARRIED.

- 3. Presentation on the OLA Super Conference 2019:** A. Wassink delivered a presentation on attending the 2019 Super Conference. R. Labossiere also attended the conference and added further details.

CIRCULATION REPORTS/CMR STATS:

Circulation and Internet use statistics were distributed and reviewed.

DATE AND TIME OF NEXT MEETING:

The next meeting of the Sioux Lookout Public Library Board will be Tuesday, March 26, 2019 at 5:30 p.m. in the Community Media Room of the library.

Motion #14-19

Moved by A. Saltel, seconded by J. Dawes that we do now adjourn at 7:30 p.m.

CARRIED.

.....Chairperson

.....Secretary/Treasurer

Signed copy on file.