

SIOUX LOOKOUT PUBLIC LIBRARY BOARD MINUTES

APPROVED - April 25th 2017

Date: March 21, 2017

Present: Members: J. Baum, J. Klein, R. Labossiere, L. Martin and A. Saltel
CEO/Chief Librarian: G. MacDonald

Regrets: Members: S. Forbes and M. McCarl
Assistant/Children's Librarian: M. Laverty

Meeting Chaired by: J. Klein and called to order at 5:35 p.m.

Motion #17-17

Moved by J. Baum, seconded by A. Saltel that the agenda of the March 21, 2017 meeting be approved.
CARRIED.

Conflict of interest: None

Motion #18-17

Moved by A. Saltel, seconded by J. Baum that the minutes of the February 28, 2017 meeting be approved.

CARRIED.

BUSINESS ARISING FROM THE MINUTES:

No actions required.

CORRESPONDENCE:

The correspondence was reviewed.

BUSINESS ARISING FROM CORRESPONDENCE:

1. The CEO was directed to forward the Governance Zone section of the March 2017 edition of Municipal World to the board and add it to the board orientation checklist.

FINANCIAL REPORT:

The Statement of Disbursements for the month of February 2017 was reviewed.

Motion #19-17

Moved by L. Martin, seconded by A. Saltel that the Statement of Disbursements for the month of February 2017, in the amount of \$31,985.59, be approved.

CARRIED.

BUSINESS ARISING FROM FINANCIAL REPORTS:

No actions required.

COMMITTEE REPORTS:

1. **Finance/Personnel Committee**

J. Klein advised the board that M. Laverty has accepted the position of CEO/Chief Librarian and has signed the employee contract. His official start date will be Monday, April 3, 2017.

2. **Fundraising/Advocacy Committee**

R. Labossiere advised that the committee has met and that the next meeting will be Tuesday, April 11, 2017 at 5:05 p.m. in the Media Room of the library. All members of the board are welcome.

3. **Policy/Planning Committee**

No report.

CHIEF LIBRARIAN'S REPORT:

The Librarian's report was received.

BUSINESS ARISING FROM THE LIBRARIAN'S REPORT:

No actions required.

OLD BUSINESS:

1. The items listed in the agenda will be deferred until next month.

NEW BUSINESS:

None.

CIRCULATION REPORTS/CMR STATS:

Circulation and Internet use statistics were distributed and reviewed.

DATE AND TIME OF NEXT MEETING:

The next meeting of the Sioux Lookout Public Library Board will be Tuesday, April 25, 2017 at 5:30 p.m. in the Media Room of the library.

CLOSED SESSION:

Motion #20-17

Moved by L. Marin, seconded by A. Saltel that the Sioux Lookout Public Library Board moves to In-Camera at 7:20 p.m.

CARRIED.

Motion #21-17

Moved by M. McCarl, seconded by J. Baum that the Sioux Lookout Public Library Board moves out of In-Camera at 8:10 p.m.

CARRIED.

REPORT OUT FROM IN-CAMERA SESSION:

The In-Camera session dealt exclusively with items as listed on the March 21, 2017 In-Camera agenda (notes) as revised. No votes were taken. The board accepted with regret the resignation of long standing board member Michael McCarl from the Sioux Lookout Public Library Board effective immediately. The CEO was directed to deal with his resignation as per the established internal process.

Motion #22-17

Moved by J. Baum, seconded by L. Martin that we do now adjourn at 6:25 p.m.

CARRIED.

.....Chairperson

.....Secretary/Treasurer

Signed copy on file.