

SIoux LOOKOUT PUBLIC LIBRARY BOARD MINUTES

PRESENTED on April 24, 2018

Date: March 27, 2018

Present: *Members:* J. Baum, S. Forbes, J. Klein, R. Labossiere, L. Martin, A. Saltel.
 CEO/Chief Librarian: M. Laverty

Regrets: *Members:* J. Baum and L. Martin.

Meeting Chaired by: J. Klein and called to order at 5:36 p.m.

Motion #15-18

Moved by A. Saltel, seconded by J. Dawes that the agenda of the March 27, 2018 meeting be approved.

CARRIED.

Conflict of interest: *None*

PRESENTATION(s): *None*

MINUTES:

Motion #16-18

Moved by S. Forbes, seconded by A. Saltel that the minutes of the February 27, 2018 meeting be approved.

CARRIED

BUSINESS ARISING FROM THE MINUTES:

No actions required.

CORRESPONDENCE:

The correspondence was reviewed.

BUSINESS ARISING FROM CORRESPONDENCE:

No actions required.

FINANCIAL REPORT:

The Statement of Disbursements for the month of February 2018 was reviewed.

Motion #17-18

Moved by A. Saltel, seconded by J. Dawes that the Statement of Disbursements for the month of February in the amount of \$37,414.00 be approved.

CARRIED.

BUSINESS ARISING FROM FINANCIAL REPORTS:

No actions required.

COMMITTEE REPORTS:

1. Finance/Personnel Committee

J. Klein notified that the committee would be meeting with the CEO to undergo a performance review; the committee plans to share the results of this review at a closed session during the April 2018 board meeting

2. Fundraising/Advocacy Committee

3. Policy/Planning Committee

A. Saltel reported that the committee met on March 9, 2018 to survey all policies found in sections A (Governance) and B (Operational) to determine priorities for revision.

CEO's REPORT:

The CEO's report was received.

BUSINESS ARISING FROM THE CEO's REPORT:

No actions required.

OLD BUSINESS:

1. Strategic Planning

NEW BUSINESS:

1. M. Lavery. Using \$3200 from savings account to purchase new furniture.

Motion #18-18

Moved by A. Saltel, seconded by S. Forbes that the Sioux Lookout Public Library Board approves the use of up to \$3200 from the library's financial reserves to purchase new furniture and cover the expense of installing two security cameras.

CARRIED.

2. A. Wassink. Report on attending the 2018 Ontario Library Association Super Conference in Toronto, ON.

3. M. Lavery. Alternating review dates and numbers of several library policies.

Motion #19-18

Moved by S. Forbes, seconded by A. Saltel that the Sioux Lookout Public Library Board approves the changes made to the indexing and review dates of several library policies as presented in the Sioux Lookout Public Library Board Policy Review Schedule.

CARRIED.

CIRCULATION REPORTS/CMR STATS:

Circulation and Internet use statistics were distributed and reviewed.


DATE AND TIME OF NEXT MEETING:


The next meeting of the Sioux Lookout Public Library Board will be Tuesday, April 24, 2018 at 5:30 p.m. in the Community Media Room of the library.

Motion #20-18

Moved by J. Dawes, seconded by A. Saltel that we do now adjourn at 6:51 p.m.

CARRIED.


.....Chairperson


.....Secretary/Treasurer

Signed copy on file.