

**SIoux LOOKOUT PUBLIC LIBRARY BOARD MINUTES**

**PRESENTED on April 23, 2019**

**Date: March 26, 2019**

Present:        Members: J. Dawes, J. Klein, R. Labossiere, L. Martin, A. Saltel, J. Timpson  
CEO/Chief Librarian: M. Laverty

Regrets:        Members: J. Baum.

Meeting Chaired by: R. Labossiere. Called to order at 5:34pm.

**Motion #15-19**

Moved by L. Martin, seconded by A. Saltel that the agenda of the March 26, 2019 meeting be approved.

CARRIED.

Conflict of interest: *None*

**PRESENTATION(s): None.**

**MINUTES:**

Minutes from the February 26, 2019 meeting were reviewed.

**Motion #16-19**

Moved by J. Dawes, seconded by A. Saltel that the minutes of the February 26, 2019 meeting be approved as amended.

CARRIED.

**BUSINESS ARISING FROM THE MINUTES:**

No actions required.

**CORRESPONDENCE:**

The correspondence was reviewed.

**BUSINESS ARISING FROM CORRESPONDENCE:**

No actions required.

**FINANCIAL REPORT:**

The Statement of Disbursements for the month of February 2019 was reviewed.

**Motion #17-19**

Moved by L. Martin, seconded by A. Saltel that the Statement of Disbursements for the month of February 2019 in the amount of \$26,515.81 be approved.

CARRIED.

**BUSINESS ARISING FROM FINANCIAL REPORTS:**

No actions required.

**COMMITTEE REPORTS:**

1. **Finance/Personnel Committee.**
2. **Fundraising/Advocacy Committee.** Committee members reported that a realistic timeline for launching the historical colouring book is during the 2019 Blueberry Festival.

**Board gives CEO direction to create and share a description of a year round adopt-a-book program with all members.**

3. **Policy/Planning Committee.** Members are revising policies **A02 Constitution and Bylaws, C04 Salaries, and D01 Health and Safety.**

**CEO's REPORT:**

The CEO's report was received.

**BUSINESS ARISING FROM THE CEO's REPORT:**

**Board gives direction to CEO to draft a letter to be written to Mayor and Council regarding further consultation on the proposed relocation of the museum to the library's basement.**

**OLD BUSINESS:**

1. **Strategic Planning.** Board member scheduled a strategic planning meeting for April 1, 2019.

**NEW BUSINESS:**

1. **Policies A02 Constitution and Bylaws and A08 – Finance.**

**Motion #18-19**

Moved by A. Saltel, seconded by L. Martin that the Sioux Lookout Public Library Board approves revisions made to **Policy A08 - Finance.**

CARRIED.

2. **Renumbering several Sioux Lookout Public Library policies.**

**Motion #19-19**

Moved by A. Saltel, seconded by L. Martin that the Sioux Lookout Public Library Board approves the reorganizing of several library policies as presented.

CARRIED.

**CIRCULATION REPORTS/CMR STATS:**

Circulation and Internet use statistics were distributed and reviewed.

**DATE AND TIME OF NEXT MEETING:**

The next meeting of the Sioux Lookout Public Library Board will be Tuesday, April 23, 2019 at 5:30 p.m. in the Community Media Room of the library.

**Motion #20-19**

Moved by L. Martin, seconded by J. Dawes that we do now adjourn at 7:33 p.m.

CARRIED.

.....Chairperson

.....Secretary/Treasurer

*Signed copy on file.*