

SIOUX LOOKOUT PUBLIC LIBRARY BOARD MINUTES

Approved: October 6, 2016

Date: June 28, 2016

Present: Members: J. Baum, S. Forbes, J. Klein, R. Labossiere, and L. Martin
CEO/Chief Librarian: G. MacDonald
Assistant/Children Librarian: M. Laverty
Guest(s): Mayor Doug Lawrance and A. Mitchell, CAO, Municipality of Sioux Lookout

Regrets: Members: M. McCarl and D. Squires

Meeting Chaired by: J. Klein and called to order at 5:35 p.m.

Motion #38-16

Moved by L. Martin, seconded by J. Baum that the agenda of the June 28, 2016 meeting be approved.
CARRIED.

Conflict of interest: None

Board Chair J. Klein welcomed guests CAO A. Mitchell and Mayor D. Lawrance to the meeting. Following introductions of those present Chair Klein outlined the expectations for the evening and opened the meeting up to discussion. Concerns with the budget and budget process were expressed as well as communication issues between the municipality and the library.

Member R. Labossiere (arrived at 6:00 p.m.)

There was general consensus that an agreement to clarify the framework for the relationship between the municipality and the library is a priority. It was suggested a draft template be in place for both sides to review and an operational timeline of 2 months was agreed upon with the CAO, Treasurer and CEO meeting before September. It was also suggested that the CEO and Treasurer meet in the fall to discuss issues with the management reports.

The Board Chair thanked the Mayor and CAO for attending and those present indicated they looked forward to a better relationship in the future. Mayor Lawrance and CAO Ann Mitchell left the meeting.

The Informational Report prepared by the CEO, dated May 24, 2016 and submitted to Mayor and council was not discussed.

Motion #39-16

Moved by J. Baum, seconded by L. Martin that the minutes of the May 24, 2016 meeting be approved as presented.

CARRIED

BUSINESS ARISING FROM THE MINUTES:

No actions required.

CORRESPONDENCE:

The correspondence was reviewed.

BUSINESS ARISING FROM CORRESPONDENCE:

1. The CEO was directed to advise the board if any response to the request for additional funding is received over the summer.

FINANCIAL REPORT:

The Statement of Disbursements for the month of May 2016 was reviewed.

Motion #40-16

Moved by S. Forbes, seconded by L. Martin that the Statement of Disbursements for the month of May 2016, in the amount of \$33,120.06 be approved.

CARRIED.

BUSINESS ARISING FROM FINANCIAL REPORTS:

No actions required.

COMMITTEE REPORTS:

Deferred to the September meeting

CHIEF LIBRARIAN'S REPORT:

The Librarian's report was received.

BUSINESS ARISING FROM THE LIBRARIAN'S REPORT:

No actions required.

OLD BUSINESS:

None.

NEW BUSINESS:

1. Alternate Chair L. Martin advised that because of a number of reasons she will be stepping down as Alternate. The CEO was directed to send an email requesting members consider volunteering to take this position. L. Martin will sit on the Policy/Planning committee as well as continue to sit on the Finance/Personnel committee.

CIRCULATION REPORTS/CMR STATS

Circulation and Internet use statistics were distributed and reviewed

The next meeting will be Tuesday, September 27, 2016 at 5:30 p.m. in the Media Room of the library.

Motion #41-16

Moved by J. Baum, seconded by L. Martin that we do now adjourn at 7:35 p.m.

CARRIED.

.....Chairperson

.....Secretary/Treasurer

Signed copy on file.