

**IOUX LOOKOUT PUBLIC LIBRARY BOARD MINUTES**

**PRESENTED on September 25, 2018**

**Date: June 26, 2018**

Present: Members: J. Dawes, S. Forbes, J. Klein, L. Martin, A. Saltel.  
CEO/Chief Librarian: M. Laverty

Regrets: Members: J. Baum, R. Labossiere, and S. MacLellan.

Meeting Chaired by: J. Klein and called to order at 5:34 p.m.

**Motion #40-18**

Moved by L. Martin, seconded by A. Saltel that the agenda of the June 26, 2018 meeting be approved  
CARRIED.

Conflict of interest: None

**PRESENTATION(s):** None

**MINUTES:**

**Motion #41-18**

Moved by A. Saltel, seconded by L. Martin that the minutes of the May 22, 2018 meeting be approved,  
as amended.

CARRIED

**BUSINESS ARISING FROM THE MINUTES:**

No actions required.

**CORRESPONDENCE:**

The correspondence was reviewed.

**BUSINESS ARISING FROM CORRESPONDENCE:**

No actions required.

**FINANCIAL REPORT:**

The Statement of Disbursements for the month of April 2018 was reviewed.

**Motion #42-18**

Moved by J. Dawes, seconded by A. Saltel that the Statement of Disbursements for the month of May  
2018 in the amount of \$39,441.86 be approved.

CARRIED.

## **BUSINESS ARISING FROM FINANCIAL REPORTS:**

No actions required.

## **COMMITTEE REPORTS:**

### **1. Finance/Personnel Committee**

J. Klein reported that the committee met on Monday, June 4 to discuss HR issues and the library's current budget and planning for the 2019 budget.

### **2. Fundraising/Advocacy Committee**

J. Dawes, L. Martin, and A. Saltel reported that they attended Grade 8 graduation ceremonies at Sioux Mountain School, Sacred Heart School, and Obishikokaang Elementary School respectively. A. Saltel provided an update on the historical colouring book project scheduled to begin at the start of the 2018-2019 school year with the assistance of a high school class.

### **3. Policy/Planning Committee**

L. Martin reported that the committee discussed Policy C06 – Staff and Board Training and Development through email.

## **CEO's REPORT:**

The CEO's report was received.

## **BUSINESS ARISING FROM THE CEO's REPORT:**

No actions required.

## **OLD BUSINESS:**

- 1. Strategic Planning.** M. Lavery recommended that the best course of action would be for board members to conduct surveys of local businesses and organizations over the summer months.
- 2. 2017 Annual Report.** M. Lavery reported that senior staff would be continue working on this document in the hopes of producing a draft for board approval at the September 2018 board meeting.

## **NEW BUSINESS:**

- 1. Formal introduction of our newest board member.** Deferred until the September 2018 board meeting.
- 2. Review of Policy C06 – Staff and Board Training and Development.**

## **Motion #43-18**

Moved by A. Saltel, seconded by J. Dawes that the Sioux Lookout Public Library Board approves the changes made to **Policy C06 – Staff and Board Training and Development.**

CARRIED.

**CIRCULATION REPORTS/CMR STATS:**

Circulation and Internet use statistics were distributed and reviewed.

**DATE AND TIME OF NEXT MEETING:**

The next meeting of the Sioux Lookout Public Library Board will be Tuesday, September 25, 2018 at 5:30 p.m. in the Community Media Room of the library.

**Motion #44-18**

Moved by L. Martin, seconded by A. Saltel that we do now adjourn at 6:54 p.m.

CARRIED.

.....Chairperson

.....Secretary/Treasurer

*Signed copy on file.*