

SIOUX LOOKOUT PUBLIC LIBRARY BOARD MINUTES

APPROVED: October 27, 2015

Date: September 22, 2015

Present: Members: C. Airlie, J. Baum, S. Forbes, J. Klein, L. Martin, and D. Squires
CEO/Chief Librarian: Gwen (Wendy) MacDonald

Regrets: Members: M. McCarl

Meeting Chaired by: J. Klein and called to order at 5:32 p.m.

Motion #36-15

Moved by L. Martin, seconded by S. Forbes that the agenda of the September 22, 2015 meeting be approved.

CARRIED.

Conflict of interest: None

Board member J. Baum arrived at 5:34 p.m.

Motion #37-15

Moved by S. Forbes, seconded by L. Martin that the minutes of the June 23, 2015 meeting be approved as presented.

CARRIED.

BUSINESS ARISING FROM THE MINUTES:

No actions required.

CORRESPONDENCE:

The correspondence was reviewed.

BUSINESS ARISING FROM CORRESPONDENCE:

No actions required.

FINANCIAL REPORT:

The Statement of Disbursements for the months of June, July, and August 2015 was reviewed.

Motion #38-15

Moved by D. Squires, seconded by S. Forbes that the Statement of Disbursements for the months of June, July, and August 2015, in the amount of \$105,704.90, be approved.

CARRIED.

BUSINESS ARISING FROM FINANCIAL REPORTS:

1. The CEO was directed to draft a memo to Ann Mitchell, CAO, Municipality of Sioux Lookout, to outline the board's concerns with how auditors are now noting library holdings as depreciable capital assets.

COMMITTEE REPORTS:

1. Policy/Planning Committee

No report.

2. Finance/Personnel Committee

Members were advised that the 360 Review has been circulated to the committee with the intention it be reviewed and, if applicable, be used as a goal to make the review process easy and comfortable.

Bank signing authorities have been revised and L. Martin is now a co-signer. This was done to ensure that the billing payment process would not be affected by absences. Municipal Treasurer, Christy McIntomney, is the alternate for the CEO.

3. Fundraising/Advocacy Committee

The committee will continue to investigate fundraising opportunities. Work in the basement is being deferred until the board has been advised of the municipal plans for that area.

CHIEF LIBRARIAN'S REPORT:

The Librarian's report was received.

BUSINESS ARISING FROM THE LIBRARIAN'S REPORT:

No actions required.

NEW BUSINESS:

1. Members reviewed the Agreement for Library Services between the library and the Local Services Board of Wabigoon.

Motion #39-15

Moved by C. Airlie, seconded by L. Martin that the Sioux Lookout Public Library Board approves the 2016 Agreement for Library Service between the Sioux Lookout Public Library and the Local Services Board of Wabigoon.

CARRIED.

As residents of Wabigoon could serve on the board, and understanding the concern with travel distances, the CEO was asked to look into the possibility of online meetings as a way to include representation from the community.

Circulation and Internet use statistics were distributed and reviewed. Members are pleased that circulation continues to increase.

The CEO was asked to revise the comparison sheet to make the increase/decrease easier to see.

The next meeting of the board will be on Tuesday, October 27, 2015 at 5:30 p.m. in the Media Room of the library.

Motion #40-15

Moved by C. Airlie, seconded by D. Squires that we do now adjourn at 6:34 p.m.

CARRIED.

.....Chairperson

.....Secretary/Treasurer

Signed copy on file.