

Motion #46-19

Moved by J. Klein, seconded by A. Saltel that the Statement of Disbursements for the months of June, July, and August 2019 in the amount of \$88,169.17 be approved.

CARRIED.

BUSINESS ARISING FROM FINANCIAL REPORTS:

No actions required.

COMMITTEE REPORTS:

1. **Finance/Personnel Committee.** J. Klein reported that the committee did not meet over the summer months. The committee reviewed the first draft of the 2020 operating budget and provided feedback to the CEO/Chief Librarian.
2. **Fundraising/Advocacy Committee.** Members received an update on the Colouring Book project from the CEO/Chief Librarian. R. Labossiere agreed to take on a lead role in moving the project forward.
3. **Policy/Planning Committee.** Members reported that while they did not meet over the summer, emails were exchanged to discuss which policies to review next.

CEO's REPORT:

The CEO's report was received.

BUSINESS ARISING FROM THE CEO's REPORT:

Nothing to report.

OLD BUSINESS:

1. Strategic Planning.

R. Labossiere provided an update on the strategic planning process to the newest board members. Board members directed the CEO/Chief Librarian to contact Steven Kraus at Ontario Library Service North to arrange another teleconference.

NEW BUSINESS:

1. Revision to Policy C17 – Hours of Work.

Motion #47-19

Moved by L. Martin, seconded by J. Klein that the Sioux Lookout Public Library Board approves the revisions made to **Policy C17 – Hours of Work** and the deletion of **Policy C10 – Overtime**.

CARRIED.

2. Assigning new board members to committees.

Motion #48-19

Moved by J. Timpson, seconded by J. Klein that members making up the Board Standing Committees be as follows:

Finance/Personnel: Joanna Klein, Robert Labossiere, Lynn Martin, and Jude Dawes

Policy/Planning: J. Baum, L. Martin, A. Saltel, Darby Starratt

Fundraising/Advocacy: Bobbi Roberts, Robert Labossiere, Anne Saltel

CARRIED.

3. 2018 Audited Financial Statements.

Board members directed the CEO/Chief Librarian to contact Grant Thornton LP to request that a representative attend an upcoming board meeting (either in person or through tele-conference) to discuss the 2018 Audited Financial Statements.

4. 2020 Operating Budget for the Sioux Lookout Public Library.

The board reviewed the first draft of the 2020 Operating Budget and directed the CEO/Chief Librarian to send a revised version to the Finance and Personnel Committee.

5. Updating signing authorities.

Motion #49-19

Moved by J. Timpson, seconded by D. Starratt that cheque signing authorities for the Sioux Lookout Public Library Board and staff are as follows:

Staff: Mike Laverty, CEO/Chief Librarian and Ada Wassink, Assistant/Children's Librarian.

Board: Robert Labossiere, Anne Saltel, and Lynn Martin.

CARRIED.

CIRCULATION REPORTS/CMR STATS:

Circulation and Internet use statistics were distributed and reviewed.

DATE AND TIME OF NEXT MEETING:

The next meeting of the Sioux Lookout Public Library Board will be Wednesday, October 23, 2019 at 5:30 p.m. in the Community Media Room of the library.

Motion #50-19

Moved by D. Starratt, seconded by L. Martin that we do now adjourn at 7:43 p.m.

CARRIED.

.....Chairperson

.....Secretary/Treasurer

Signed copy on file.