

SIoux LOOKOUT PUBLIC LIBRARY BOARD MINUTES

PRESENTED on November 28, 2017

Date: October 24, 2017

Present: *Members:* J. Baum, S. Forbes, J. Klein, R. Labossiere, A. Saltel.
 Guest(s): None
 CEO/Chief Librarian: M. Laverty

Regrets: *Members:* A. Saltel

Meeting Chaired by: J. Klein and called to order at 5:37 p.m.

Motion #48-17

Moved by R. Labossiere, seconded by L. Martin that the agenda of the October 24, 2017 meeting be approved.

CARRIED.

Conflict of interest: None

PRESENTATION:

None

MINUTES:

The Sioux Lookout Public Library Board directed the CEO to amend the minutes of the October 3, 2017 meeting and present them again at the November board meeting.

BUSINESS ARISING FROM THE MINUTES:

No actions required.

CORRESPONDENCE:

The correspondence was reviewed.

BUSINESS ARISING FROM CORRESPONDENCE:

None

FINANCIAL REPORT:

The Statement of Disbursements for the month of September was reviewed.

Motion #49-17

Moved by R. Labossiere, seconded by S. Forbes that the Statement of Disbursements for the month of September 2017 in the amount of \$13,621.96 be approved.

CARRIED.

BUSINESS ARISING FROM FINANCIAL REPORTS:

No actions required.

COMMITTEE REPORTS:

1. **Finance/Personnel Committee**

The committee reported that they met on Monday, September 18th to discuss a draft operating budget and on Monday, October 23rd to complete a performance review of the CEO.

Motion #50-17

Moved by R. Labossiere, seconded by L. Martin that the Sioux Lookout Public Library Board accepts the Finance and Personnel Committee's six-month review of the CEO and the direction to increase the CEO's wage to Step 1.

CARRIED.

2. **Fundraising/Advocacy Committee**

Nothing to report

3. **Policy/Planning Committee**

Nothing to report

CEO's REPORT:

The CEO's report was received.

BUSINESS ARISING FROM THE CEO's REPORT:

No actions required.

OLD BUSINESS:

1. M. Laverty. Drafting a project timeline for the 2018-2023 Strategic Plan.

J. Klein proposed that the board draft a lean agenda for the November 28th, 2017 meeting in order to devote the majority of this meeting to strategic planning.

NEW BUSINESS:

1. M. Laverty. Presenting the results of the 2017 Community Survey results.

M. Laverty briefly reviewed the results of all 4 surveys (Collection Development, Operations, Youth Services, Older Adults Services) and informed board members that digital copies would be emailed for their review.

CIRCULATION REPORTS/CMR STATS:

Circulation and Internet use statistics were distributed and reviewed.

DATE AND TIME OF NEXT MEETING:

The next meeting of the Sioux Lookout Public Library Board will be Tuesday, November 28, 2017 at 5:30 p.m. in the Community Media Room of the library.

Motion #51-17

Moved by L. Martin, seconded by R. Labossiere Baum that we do now adjourn at 6:47 p.m.

CARRIED.


.....Chairperson


.....Secretary/Treasurer

Signed copy on file.

