

SIoux LOOKOUT PUBLIC LIBRARY BOARD MINUTES

TO BE PRESENTED on November 26, 2019

Date: October 23, 2019

Present: Members: J. Klein, R. Labossiere, L. Martin, B. Roberts, D. Starratt, A. Saltel, and J. Timpson
 CEO/Chief Librarian: M. Laverty
 EDM (Municipality of Sioux Lookout): V. Blanchard.

Regrets: Members: J. Baum

Meeting Chaired by: R. Labossiere. Called to order at 5:35pm.

Motion #51-19

Moved by L. Martin, seconded by B. Roberts that the agenda of the October 23, 2019 meeting be approved.

CARRIED.

Conflict of interest: None

PRESENTATION(s):

Municipality of Sioux Lookout, Vicki Blanchard (EDM). *Museum/Indigenous Knowledge Centre.*

MINUTES:

Minutes from the September 24, 2019 meeting were reviewed.

Motion #52-19

Moved by A. Saltel, seconded by L. Martin that the minutes of the September 24, 2019 meeting be approved.

CARRIED.

BUSINESS ARISING FROM THE MINUTES:

No actions required.

CORRESPONDENCE:

The correspondence was reviewed.

BUSINESS ARISING FROM CORRESPONDENCE:

None.

FINANCIAL REPORT:

The Statement of Disbursements for the month of September 2019 was reviewed.

Motion #53-19

Moved by A. Saltel, seconded by L. Martin that the Statement of Disbursements for the month of October 2019 in the amount of \$31,989.12 be approved.

CARRIED.

BUSINESS ARISING FROM FINANCIAL REPORT:

No actions required.

COMMITTEE REPORTS:

1. **Finance/Personnel Committee.** J. Klein reported that the committee reviewed the second draft of the library's 2020 operating budget.
2. **Fundraising/Advocacy Committee.** The committee members discussed various options for proceeding with the coloring book project. The board directed the CEO/Chief Librarian to present a detailed description of the fund-raising initiatives from 2019.
3. **Policy/Planning Committee.** No policies were reviewed by the committee in October. The board requested that the Policy Review Schedule be discussed at an upcoming board meeting.

CEO's REPORT:

The CEO's report was received.

BUSINESS ARISING FROM THE CEO's REPORT:

Nothing to report.

OLD BUSINESS:

1. Strategic Planning.

The board decided it would be best for the Board Chair and the CEO/Chief Librarian to schedule a meeting with Steven Kraus at Ontario Library Service North to plan the next steps in the strategic planning process. Then the entire board would follow-up with another teleconference.

NEW BUSINESS:

1. Renewing caretaker contract.

Motion #54-19

Moved by B. Roberts, seconded by J. Dawes that the Sioux Lookout Public Library Board moves to an in-camera session at 7:22pm.

CARRIED.

Motion #55-19

Moved by B. Roberts, seconded by L. Martin that the Sioux Lookout Public Library Board moves out of an in-camera session at 7:28pm.

CARRIED.

Motion #56-19

Moved by J. Dawes, seconded by A. Saltel that the Sioux Lookout Public Library Board agrees to renew their contract with a local caretaker for 36 months (November 1, 2019 to October 31, 2022).

CARRIED.

Motion #57-19

Moved by A. Saltel, seconded by J. Klein that the Sioux Lookout Public Library Board approves the minutes of the in-camera session from the June 25, 2019 board meeting.

CARRIED.

2. 2020 Operating Budget.

Motion #58-19

Moved by J. Klein, seconded by A. Saltel that the Sioux Lookout Public Library Board approves the 2020 Sioux Lookout Public Library Operating Budget as amended.

CARRIED.

CIRCULATION REPORTS/CMR STATS:

Circulation and Internet use statistics were distributed and reviewed.

DATE AND TIME OF NEXT MEETING:

The next meeting of the Sioux Lookout Public Library Board will be Tuesday, November 26, 2019 at 5:30 p.m. in the Community Media Room of the library.

Motion #59-19

Moved by A. Saltel, seconded by J. Klein that we do now adjourn at 8:11 p.m.

CARRIED.

.....Chairperson

.....Secretary/Treasurer

Signed copy on file.