

SIoux LOOKOUT PUBLIC LIBRARY BOARD MINUTES

TO BE PRESENTED on January 28, 2020

Date: December 17, 2019

Present: Members: J. Baum, J. Klein, L. Martin, B. Roberts, A. Saltel, and D. Starratt.
CEO/Chief Librarian: M. Laverty

Regrets: Members: J. Dawes, R. Labossiere, and J. Timpson.

Meeting Chaired by: J. Klein (acting Chair). Called to order at 5:37pm.

Motion #66-19

Moved by L. Martin, seconded by J. Baum that the agenda of the December 17, 2019 meeting be approved.

CARRIED.

Conflict of interest: *None*

PRESENTATION(s):

None.

MINUTES:

Minutes from the November 26, 2019 meeting were reviewed.

Motion #67-19

Moved by J. Baum, seconded by L. Martin that the minutes of the November 26, 2019 meeting be approved.

CARRIED.

BUSINESS ARISING FROM THE MINUTES:

Board directs the CEO to draft a letter to the Municipal CAO inviting her to attend an upcoming board meeting. This draft is to be forwarded to the entire board before a final draft is signed by a board member and delivered.

CORRESPONDENCE:

The correspondence was reviewed.

BUSINESS ARISING FROM CORRESPONDENCE:

None.

FINANCIAL REPORT:

The Statement of Disbursements for the month of November 2019 was reviewed.

Motion #68-19

Moved by L. Martin, seconded by A. Saltel that the Statement of Disbursements for the month of November 2019 in the amount of \$25,335.81 be approved.

CARRIED.

BUSINESS ARISING FROM FINANCIAL REPORT:

No actions required.

COMMITTEE REPORTS:

1. **Finance/Personnel Committee.** Nothing to report.
2. **Fundraising/Advocacy Committee.** Members reviewed the progress made on the coloring book project.
3. **Policy/Planning Committee.** Members reported that they planned to resume monthly policy meetings in January 2020.

CEO's REPORT:

The CEO's report was received.

BUSINESS ARISING FROM THE CEO's REPORT:

Nothing to report.

OLD BUSINESS:

1. **Strategic Planning.** The board directed the CEO to contact staff at OLSN to arrange another virtual strategic planning session.

NEW BUSINESS:

1. **2020 Board Meeting Schedule.**

Board directed the CEO/Chief Librarian to send out a revised 2020 Board Meeting Schedule to be reviewed at the January 28, 2020 board meeting.

CIRCULATION REPORTS/CMR STATS:

Circulation and Internet use statistics were distributed and reviewed.

DATE AND TIME OF NEXT MEETING:

The next meeting of the Sioux Lookout Public Library Board will be Tuesday, January 28, 2020 at 5:30 p.m. in the Community Media Room of the library.

Motion #69-19

Moved by A. Saltel, seconded by L. Martin that we do now adjourn at 7:13 p.m.

CARRIED.

.....Chairperson

.....Secretary/Treasurer

Signed copy on file.