

**SIoux LOOKOUT PUBLIC LIBRARY BOARD MINUTES**

**TO BE PRESENTED on March 24, 2020**

**Date: February 25, 2020**

Present:        Members: C. Cecchetto, J. Klein, R. Labossiere, L. Martin, B. Roberts, A. Saltel,  
D. Starratt and J. Timpson.  
CEO/Chief Librarian: M. Laverty

Regrets:        Members: J. Baum.

*Meeting chaired by R. Labossiere and called to order at 5:34pm.*

**Motion #09-20**

Moved by J. Klein, seconded by A. Saltel that the agenda of the February 25, 2020 meeting be approved.

CARRIED.

Conflict of interest: *None*

**PRESENTATION(s):**

*None.*

**MINUTES:**

Minutes from the January 28, 2020 meeting were reviewed.

**Motion #10-20**

Moved by J. Klein, seconded by A. Saltel that the minutes of the January 28, 2020 meeting be approved.

CARRIED.

**BUSINESS ARISING FROM THE MINUTES:**

*None.*

**CORRESPONDENCE:**

The correspondence was reviewed.

**BUSINESS ARISING FROM CORRESPONDENCE:**

*None.*

**FINANCIAL REPORT:**

The Statement of Disbursements for the month of January 2020 was reviewed.

**Motion #11-20**

Moved by J. Klein, seconded by A. Saltel that the Statement of Disbursements for the month of January 2020 in the amount of \$39,113.636 be approved.

CARRIED.

**BUSINESS ARISING FROM FINANCIAL REPORT:**

No actions required.

**COMMITTEE REPORTS:**

1. **Finance/Personnel Committee.** Nothing to report.
2. **Fundraising/Advocacy Committee.** Members provided an update on the colouring book project and partnerships with local artisans and organizations for future programs.
3. **Policy/Planning Committee.** Members reported that they met in February to discuss the Policy Review Schedule and prioritized 5 policies to be reviewed next.

**CEO's REPORT:**

The CEO's report was received.

**BUSINESS ARISING FROM THE CEO's REPORT:**

Nothing to report.

**OLD BUSINESS:**

1. **Strategic Planning.**

**Motion #12-20**

Moved by J. Timpson, seconded by L. Martin that the Sioux Lookout Public Library Board moves to an in-camera session at 6:47pm.

CARRIED.

2. **Board membership (In-Camera Session).**

**NEW BUSINESS:**

1. **Library staffing update (In-Camera Session)**

**Motion #13-20**

Moved by J. Timpson, seconded by L. Martin that the Sioux Lookout Public Library Board moves out of an in-camera session at 7:05pm.

CARRIED.

**Motion #14-20**

Moved by A. Saltel, seconded by J. Timpson that the Sioux Lookout Public Library Board approves the minutes of the in-camera session from the January 28, 2020 board meeting.

CARRIED.

**2. Savings/Reserve Account.**

**Motion #15-20**

Moved by A. Saltel, seconded by J. Timpson that the Sioux Lookout Public Library Board approves the transfer of \$2500 from the library’s reserve (BMO savings account) to purchase new shelving for the reading area and a projector for film screenings.

CARRIED.

**CIRCULATION REPORTS/CMR STATS:**

Circulation and Internet use statistics were distributed and reviewed.

**DATE AND TIME OF NEXT MEETING:**

The next meeting of the Sioux Lookout Public Library Board will be Tuesday, March 24, 2020 at 5:30 p.m. in the Community Media Room of the library.

**Motion #16-20**

Moved by A. Saltel, seconded by J. Timpson that we do now adjourn at 7:20 p.m.

CARRIED.

.....Chairperson

.....Secretary/Treasurer

*Signed copy on file.*